

Kathy's Income Tax Service  
518-696-4563  
garrow1@frontiernet.net

| <b>Month</b> | <b>Date</b> | <b>Type of Tax</b> | <b>Reporting Period/What Return</b>                  | <b>Date Done</b> |
|--------------|-------------|--------------------|--|------------------|
| January      | 7-Jan       | NYS W/H            | NYS Income tax for December                          |                  |
| January      | 15-Jan      | Form 941           | December's payroll tax Liabilities                   |                  |
| January      | 15-Jan      | 1040-ES            | Federal Estimated Tax Payment                        |                  |
| January      | 30-Jan      | 941/NYS-45         | 4th Quarter Payroll Reports                          |                  |
| January      | 30-Jan      | 940-EZ or 940      | Yearly Federal Unemployment                          |                  |
| January      | 30-Jan      | W-2                | Yearly Employee Wage Earning Report                  |                  |
| January      | 30-Jan      | 1099-Misc          | Yearly Miscellaneous Income reports                  |                  |
| January      | 30-Jan      | Highway Use Tax    |  |                  |
| February     | 7-Feb       | NYS W/H            | NYS Income Tax for January                           |                  |
| February     | 15-Feb      | Form 941           | January's payroll tax liabilities                    |                  |
| February     | 28-Feb      | W-3                | Social Security Admin Copy of W-2's                  |                  |
| February     | 28-Feb      | Form 1096          | IRS Copy of 1099's                                   |                  |
| March        | 7-Mar       | NYS W/H            | NYS Income tax for February                          |                  |
| March        | 15-Mar      | Form 941           | February's payroll tax liabilities                   |                  |
| March        | 15-Mar      | 1120-S             | S-Corp Tax Return                                    |                  |
| March        | 15-Mar      | 1120 and 1120S     | Calendar Corporation Extensions W/NYS Payment        |                  |
| March        | 20-Mar      | Sales Tax          | Dec-Feb Quarter or Annual Mar - Feb NYS Sales Tax    |                  |
| April        | 7-Apr       | NYS W/H            | NYS Income tax for March                             |                  |
| April        | 15-Apr      | Form 941           | March's payroll tax liabilities                      |                  |
| April        | 15-Apr      | Form 1065          | Partnership Return                                   |                  |
| April        | 15-Apr      | Form 1040          | Personal Income Tax Return                           |                  |
| April        | 15-Apr      | Form 1065          | Automatic 5 month Calendar Partnership Extensions    |                  |
| April        | 15-Apr      | Form 1040          | Automatic 6 month Personal Extensions                |                  |
| April        | 15-Apr      | 1040-ES/IT-2105    | Federal and State Estimated Tax Payment              |                  |
| April        | 30-Apr      | Form 941           | Federal 1st Quarter Payroll returns                  |                  |
| April        | 30-Apr      | NYS-45             | NYS Employment Tax 1st Quarter                       |                  |
| April        | 30-Apr      | Form 940           | FUTA 1st Quarter                                     |                  |
| May          | 7-May       | NYS W/H            | NYS Income Tax for April                             |                  |
| May          | 15-May      | Form 941           | April's Payroll tax liabilities                      |                  |
| May          | 15-May      | Form 990           | Non Profit Organizations Returns Due Calendar Filers |                  |
| June         | 7-Jun       | NYS W/H            | NYS Income Tax For May                               |                  |
| June         | 15-Jun      | Form 941           | May's Payroll tax liabilities                        |                  |
| June         | 15-Jun      | 1040-ES/IT-2105    | Federal and State Estimated Tax Payment              |                  |
| June         | 20-Jun      | Sales Tax          | March-May Quarterly Sales Tax                        |                  |
| July         | 7-Jul       | NYS W/H            | NYS Income Tax for June                              |                  |
| July         | 15-Jul      | Form 941           | June's Payroll tax liabilities                       |                  |
| July         | 31-Jul      | Form 941           | Federal 2nd Quarter payroll reports                  |                  |
| July         | 31-Jul      | NYS-45             | NYS Employment Tax 2nd Quarter                       |                  |
| July         | 31-Jul      | Form 940           | FUTA 2nd Quarter                                     |                  |
| August       | 7-Aug       | NYS W/H            | NYS Income Tax for July                              |                  |
| August       | 15-Aug      | Form 941           | July's Payroll Tax Liabilities                       |                  |

